



**NWAIRS BOARD  
CONFERENCE CALL MINUTES  
January 12, 2007**

Roll Call:

*Present:* Pat Williams, Jeri Shumate, Julie Johnson, Mary Kelly, Mary Blalock, & Wanda Smith

Absent: None

Accept Agenda:

- Deferred vote to approve 9/29/06 minutes until next meeting

Board Membership & Recruitment Update

- Recruitment action items
  - Wanda – talk to Michelle at Spokane to join NWAIRS Board
  - Mary B- talk to Renee from Pierce county
  - Pat/Mary K will also check out Idaho recruitments
  - All to work on recruitments, next meeting will update
  - Can bring a guest to the Portland 3/12 meeting

AIRS/Affiliate Update - Pat

- AIRS 2009 Conference update
  - NW-AIRs will not be able to co-host the 2009 AIRs conference because no acceptable bids were received from our tri-state area
  - Only one bid submitted (from Portland) and it did not fall within the cost restrictions
- AIRS online training is now available as a member benefit
  - Training offered is pretty broad and inexpensive
  - 30 or better types of courses
- AIRS ABC's complete rewrite with new parts on Disaster. Depending on membership level, it is available free and/or for purchase
- Florida AIRS Conference is in Jacksonville, FL; most Board members will be in attendance
- AIRS Affiliate MOU done – mid-February AIRS will cut the first check and forward the membership list.
- AIRS member renewal/recruitment campaign in process; email renewal, Affiliates need to encourage people to renew quickly

Budget Report - Jeri



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- This is un-audited report as of 12/31/2006
- Membership 2006 \$1,500.00 received \$3,052.00
- Budgeted \$9,250 received \$12,775. Profit \$4,680.
- Total revenue \$15,845
- Bank balance \$24,722.00

**Extra Items**

- Jeri would like to propose using our conference profits to develop a scholarship program
- Julie –supported using the dollars for training in each state during the “off” year (where NW-AIRS does not have a conference); all Board members were interested/supportive
- Put Training & Scholarship as a NWAIRS agenda item for the March meeting
- Jeri and Pat to look at potential needed revisions to the Bi-laws to do this – March meeting

Committee Reports

**Newsletter**

- Mary B confirmed her person can continue to do the newsletter
- Action items • who works on what, get information to Mary by February 15
- Have Newsletter out by the first of March; Pat will send out a “to do” list for the Newsletter. Need to include Update on Conference, skills article (perhaps on working with Veterans), 2-1-1 updates, Chair report, etc. Consider adding a Spotlight on new members

**Web Page Update - Pat**

- Are there additional updates/postings needed?
- Please go out to the Web page and check if we need any updates and provide any suggestions to Pat

**Membership Update - Julie**

- 47 members, 1 premium member, 12 organizations enhanced, 16 organization at the standard 17 basic level
- Break down by state, location & membership and will email out

Old Business

- Status on the bylaws, Pat to look through and to find the most current copy.



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- Jeri has old bylaws and suggested Wanda to bring her files so we can update and merge.
- Financial control policy is still needed

211 State updates

- Pat noted she has had two press contacts in conjunction with Washington's e press release about 2-1-1. Idaho 2-1-1 has received 257 calls in January; mostly due to cell phone issues.
- Jeri - Portland completed 501c3 status in September. Finding money to hire a state director for Oregon's 2-1-1.
- 2-1-1 Washington – Spokane call center went live 1/23/2007 so all call centers are up and running. There will be 3 24/7 call centers King County, Portland & Yakima.

Board 2007 Meetings

- March 12<sup>th</sup> will be at Portland, Jeri will host (bring a guest)
- June 19 Conference Call
- September 17<sup>th</sup> will decide a location later.

Respectfully submitted

Wanda Smith