



NWAIRS BOARD MINUTES March 12, 2007

Roll Call:

Present: Jeri Shumate, Mary Blalock, Pat Williams, Julie Johnson and Wanda Smith

Absent: Mary Kelly

Guest: Michelle Morris from the 211 Spokane Call Center

Minutes January and September

- Approved agenda
- Amend January minutes

Jeri moved the motion to approve January amended minutes, Pat second the motion - all agree, none opposed

- September 29th minutes need copies and mailed out

Board Membership and Recruitment

- Michelle Morris, Eastern Washington 211/Spokane Mental Health, will be joining the NWAIRS Board

Jeri moved the motion to nominate Michelle Morris to the board, Pat seconded the motion - all agreed, none opposed

- Pat still looking for Idaho candidates.
- Jeri might have 3 people in mind. It was confirmed that they need to be AIRS members.
- Julie talked with Bill Brackin and he might be able to join in the fall. Bob Quirk might know someone; Bob is already a board member for WIN211 so he would not be able to join NWAIRS board.
- Discussion held around re-visiting with Montana and Wyoming around expanding NW-AIRS to include those states. Pat indicated that she had prior communication with both states around this issue. It would need to be a requirement that each state provide a representative to the board. The Montana and Wyoming representatives advised they would recontact NW-AIRS. We did invite them to attend the NW-AIRS training conference.
- Wanda will ask Brenda Fritz from Western Counties.
- Julie mentioned that Health/Aging Mental Health Care community would be good candidates.

AIRS Affiliated Update

- Jeri will take the list of agencies that have not renew yet and call all OR agencies, Pat will take ID agencies and Wanda will take WA agencies.
- Pat will be in the affiliated meeting Saturday – May 5th in Florida.



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AIRS Update

- Membership/annual conference were discussed and most recent membership lists distributed

Committee Report

Budget report

- Jeri – provided updates Year end 2006. Was a good year for NW-AIRS. We made around \$4K on the Idaho conference

Mary moved the motion to amend the AIRS Dues category to AIRS Dues/Expenses, Wanda seconded the motion - all agreed, none opposed

- Over spent budget lines for 2007
 - Must agree on over spending travel-Board Meetings to \$1200.00 Instead of \$500.00

Julie moved the motion to approve to adjust the spending travel-Board Meetings budget to \$1200.00 instead of \$1000.00, Wanda seconded the motion - all agreed, none opposed

Newsletter Update

- Pat – Newsletter looks great and thanked Mary for her help. Next newsletter should be sent by July 2007

New articles need to target completion by June 1st. Topic targeted:

- Julie - AIRS has some article that we may want to pull, creative I&R. take a look at the Crisis training manual. What about how to keep cool when serving difficult people.
- Jeri- new bit of the standard, crisis & disaster or vulnerable population, call the people to see if they are safe.
- Check out the AIRS Conference for an article on vulnerable population-(Bill Bracket or Tom Page) for the fall.
- Julie will interview our new board member Michelle Morris-(Spokane Mental Health) - David Panken.

Web Page Update

- Wanda – just email changes unless it's something we all need to approve.
- Listing for all NWAIRS members to be put on the Web, also put their web address.



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Membership Update

- Julie – 6 more new memberships.
- Have experienced Email problems; need to contact those we are receiving mail failures on
- Wanda -next annual meeting is when we need to send out all voting materials and must send out the voting material 30 days before meeting. Wanda will contact Kathy Ritter for guidance

Work Session on Bylaw changes, Board Policies and Procedures, and the Board reference manual

- 1. Change Article 4 memberships, Section 2 should be renumbered 1 and so on
- 2. Membership policies and procedures – start sending certificates out to members joining
- 3. NWAIRS information forward to AIRS to be disturbed with AIRS packets.
- Financial Control policies and procedures. Jeri distributed a copy for review and comment. Jeri will finalize and redistribute in two weeks by email

Conference planning

- Yakima or Spokane September 2008
- Discussion and decide conference site next meeting (June 19th)

Training and developing scholarship

- Discussion held around the Board's wish to help encourage participation in training opportunities as well as pursue staff certification. Jeri will draft proposal for paying NWAIRS Conference registration or AIRS Conference registration and/or possibly local trainings; 12 grants for AIRS Certification testing. Also discussed and supported use of NW-AIRS funds to support state specific training opportunities.

Wanda moved the motion so that NWAIRS may offer up to 12 grants for AIRS certification test, Michelle seconded the motion - all agree, none opposed.

Jeri moved the motion so that NWAIRS may offer up to 2 Scholarships for registration to the national AIRS conference, Julie seconded the motion – all agree, none opposed.



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Julie moved the motion to create a proposal so that when asked, NWAIRS would sponsor up to 1 training a year per state with the maximum funds of \$250.00 per state, Mary seconded the motion - all agreed, none opposed.

211 Leadership Council

- Jeri discussed the philosophy around forming of this group, working together with UW and AIRS. This group will set standards for 211's
- UW has taken the lead on branding 211, developing of Public policy
- Collaborate with 211 in using AIRS for the testing and standards
- Will need later to create a National spokesperson for this group
- Not a closed group, the membership is about 14 people. Mostly 211 state directors

2-1-1 State Updates

211 Oregon – Jeri reported things are fairly quiet

211 Washington - Michelle, Mary and Wanda

- WIN211 purchased the Essential Learning, which will enable all trainings to be shared and tracked.
- Emergency Management Conference April 10th & 11th
- Staff retreat July 10th & 11th

211 Idaho – Pat reported things are quiet in Idaho. Major promotions currently underway relate to EITC and free tax sites; will also be involved in Child Abuse Prevention activities during April

Next meeting:

Conference call set for June 19. Agenda items to include: finalizing the regional conference policies; Board policies and procedures; and Jeri will report on the 211 National Voice

The Annual Membership/Board Meeting will be held September 17, location TBD (Seattle/Portland/Yakima/Spokane).

Respectfully submitted,
Wanda Smith